

|                    |               |                               |             |                         |
|--------------------|---------------|-------------------------------|-------------|-------------------------|
| NAME OF CONFERENCE |               | START DATE                    | END DATE    | # OF EVENT DAYS         |
| COMPANY NAME       |               | ON-SITE CONTACT NAME & NUMBER |             | ROOM/ BOOTH NAME/NUMBER |
| BILLING ADDRESS    |               | CITY & STATE                  |             | ZIP CODE                |
| DELIVERY DATE      | DELIVERY TIME | PICKUP DATE                   | PICKUP TIME |                         |
| ORDERED BY         | EMAIL         |                               | PHONE       |                         |

Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

| PROJECTION     | QUANTITY | DAILY RATE |
|----------------|----------|------------|
| LCD PROJECTOR  |          | \$455.00   |
| TRIPOD SCREEN  |          | \$95.00    |
| 25' HDMI CABLE |          | \$32.00    |

| MONITOR               | QUANTITY | DAILY RATE |
|-----------------------|----------|------------|
| 32" MONITOR TABLE TOP |          | \$250.00   |
| 55" MONITOR           |          | \$680.00   |
| 70" MONITOR           |          | \$1,115.00 |
| FLOOR STAND           |          | \$80.00    |

| AUDIO            | QUANTITY | DAILY RATE |
|------------------|----------|------------|
| PERSONAL SPEAKER |          | \$152.00   |

| INTERNET               | QUANTITY | DAILY RATE |
|------------------------|----------|------------|
| SIMPLE WIFI CONNECTION |          | \$18.00    |
| HARD LINE CONNECTION   |          | \$180.00   |

| POWER                      | QUANTITY | SHOW RATE |
|----------------------------|----------|-----------|
| 120V SINGLE PHASE – 20 AMP |          | \$240.00  |
| 120V THREE PHASE – 60 AMP  |          | \$670.00  |

| MISCELLANEOUS     | QUANTITY | DAILY RATE |
|-------------------|----------|------------|
| LAPTOP            |          | \$235.00   |
| FLIPCHART PACKAGE |          | \$71.00    |

If You Are Experiencing Technical Difficulties On Site  
 Please Contact Encore At 504-609-70540